



International
Football Business Institute

Admission Form 2020-2021

**POSTGRADUATE
COURSE IN INTERNATIONAL
FOOTBALL BUSINESS**





IMPORTANT

In order to apply for the Postgraduate Course in International Football Business (accredited by the Vrije Universiteit Brussel - VUB and operated by the International Football Business Institute - IFBI), we kindly ask you to complete this form.

This application form, your CV, a short personal video and a clear portrait photo should reach IFBI by July 31, 2020. You can find our contact details at the top of this page. Note that there is a limit of 20 participants and all available seats may be occupied before this date. Only fully completed application forms will be taken into consideration.

PART I - CANDIDATE INFORMATION

Given name:

Name:

Nationality:

Country of Residence:

Gender: Male Female

Date of birth:

Telephone number:

Email address:



Attach profile picture

You can check your attachments through
View > Navigation pane > Attachments



PART II - QUALIFICATIONS

Current degree level: Bachelor's Master's

Field of study:

Currently employed: Yes No

Current job title (if applicable):

Previous working experience (if applicable):



PART III - PERSONAL MOTIVATION

A. Please explain why you would be a suitable candidate to join the programme.

(min. 250 words)



PART III - PERSONAL MOTIVATION

B. Describe your biggest (personal or professional) talent and how you would like to relate on it in order to build your career in the football industry.

(min. 250 words)



PART III - PERSONAL MOTIVATION

C. Give an overview of your professional future goals and how you feel the Postgraduate Course in International Football Business can help you to achieve them.

(min. 400 words)



PART III - PERSONAL MOTIVATION

D. Which aspect within the football business industry attracts you the most?
Explain the role you would like to take up after graduating.

(min. 300 words)



PART III - PERSONAL MOTIVATION

E. What are the expectations you set for the Postgraduate Course in International Football Business?

(min. 250 words).



PART III - PERSONAL MOTIVATION

F. Why do you prefer the Postgraduate Course in International Football Business to other sports/football management programmes?

(min. 250 words)



PART IV - VIDEO & CV

Your application will only be seen as completed after attaching an up-to-date CV to this application form. You are equally required to send us a short video of maximum 3 minutes. Although we do not expect the video to be of professional quality, we advise you to include the following:

- Personal introduction
- Overview of academic and professional qualifications
- Motivation to be part of the programme
- Career goals

You can send your video by uploading it to YouTube and e-mailing us the URL, or through WeTransfer by sending it to applications@ifbi.brussels. When completed, save this PDF as a new document and send it together with the video.

Attach your CV to this PDF

You can check your attachments through
View > Navigation pane > Attachments

PART V - PROMOTIONAL

Where did you first hear about the Postgraduate Course in International Football Business?



PART VI - DECLARATION OF ENGAGEMENT

I hereby confirm that the information provided throughout this form is correct to the best of my knowledge. I have read and agree to the terms and conditions of the Postgraduate Course in International Football Business, as you can find attached to this admission form.

Furthermore, I recognise to be able to be financially capable of paying the admission fee of 40.000 euros if my application is successful.

Name in full

Place and Date

Signature

When you have completed and signed this form, including an attached profile photo and your CV, save this PDF as a new document and send it together with the video to applications@ifbi.brussels. We'll be in touch soon.



TERMS & CONDITIONS

These terms and conditions outline the agreement between the candidate (aspiring participant) and the International Football Business Institute (organiser of the VUB Postgraduate Course in International Football Business).

1. Deadline

The deadline for applying to the Postgraduate Course in International Football Business is set each year on the 31st of July.

After receiving a complete admission form, video, picture and CV, the International Football Business Institute shall inform you as soon as practicable regarding acceptance or refusal of your application.

Sharing incorrect, incomplete or fraudulent information at the time of your application will immediately result in direct refusal to participate in the Postgraduate Course.

2. Obligations

The International Football Business Institute – IFBI engages to deliver the education programme with the support of our academic partner, Vrije Universiteit Brussel – VUB, with reasonable care and skill. The Postgraduate Course in International Football Business consists of 3 trimesters, accredited with 60 ECTS credits. Additional to the Postgraduate Course, the International Football Business Institute offers 6 Experience Tours, reading material, breakfast and lunch during days of class and a tailored suit.

The Candidate / Participant will comply with the Regulations set by the International Football Business Institute – IFBI.

These regulations cover:

- Image rights
- Level of attendance
- Lectureships
- Smoking
- Drugs and narcotic substances
- Dress code

A. Image rights

IFBI is able to use pictures, photographs, video content and citations of each individual participant for commercial and non-commercial usage (online and offline communication).

B. Level of attendance

In order to be granted the Postgraduate Certificate in International Football Business by Vrije Universiteit Brussel - VUB, you will need to - apart from passing your exams and projects - attend at least 90% of all classes. Exemptions to these arrangements are: doctor statement, proof of appointment for job/internship interview & working student status).

C. Lectureships

During the lectureships at the International Football Business Institute (IFBI) and during the Experience Tours, we expect you to behave in a professional and engaging manner. Previous years have shown that the use of laptops and phones during classes does not enhance productivity. Therefore, you will not be able to use these devices during class (unless explicitly asked for by the lecturer).

D. Smoking

In Belgium there is a general ban on smoking in cafés, restaurants, the public areas in hotels (lobby, bar, corridors, etc.) and in all public buildings (train stations, airports, etc). Therefore smoking inside at the International Football Business Institute - IFBI is strictly forbidden. We ask you to only smoke on the terrace and to make use of the available ashtrays.

E. Drugs and narcotic substances

Use of drugs and other narcotic substances are strictly forbidden.

F. Dress code

At IFBI, the dress code is business casual. More information will be provided at the start of the academic year.

**Furthermore, the Candidate / Participant will comply with the Academic Regulations set by our Academic Partner, the Vrije Universiteit Brussel – VUB
(See: <https://www.vub.be/en/regulations>)**

3. Admission fee

The admission fee is set on 40,000 EURO. In order to participate at the Postgraduate Course, the agreed tuition fee should be paid to the account of the Vrije Universiteit Brussel – VUB. You will not be able to take part in the programme until the tuition fee is paid in full or agreed upon payment in instalments.

Until the outstanding tuition fee is paid, we reserve the right at any time to suspend or withhold all education related services.

In order to start the enrolment procedure at the International Football Business Institute - IFBI, a proof of solvency should be paid directly to the account of the International Football Business Institute – IFBI. For European candidates /participants, the proof of solvency amounts to 9,000 EURO. This amount must be transferred within two weeks after being accepted to our programme and will be deducted from the tuition fee of 40,000 EURO and transferred to the account of the Vrije Universiteit Brussel – VUB after completing the remaining 31,000 EURO tuition fee.

For Non-European candidates / participants, the proof of solvency amounts to 9,000 EURO. This amount must be transferred within two weeks after being accepted to our programme and will be paid back to you, 1/10th each month during the programme after having fully paid the tuition fee of 40,000 EURO to the Vrije Universiteit Brussel – VUB. As this is a mandatory regulation imposed by the government of Belgium (visa requirements), no exceptions can be made.

We ask you to pay all the fees required in order to participate in the Postgraduate Course in International Football Business within the deadline set out in the letter of acceptance which will be send to you after accepting you for the programme.